


XXXXXXXXXXXXXXXX

Cleanliness and infection control**‘Patients are delivered care in a clean safe environment and protected from the risk of health care associated infections’****Inspection conducted by Phil Broad Modern matron infection control lead on xx.xx.15 between 1xxx-1xxx**

 R Low compliance, needs urgent action

 Y Medium compliance, further consideration and actions needed

 G High compliance

Topic	Checklist	Yes	No	RAG	Comment
1 Policies	The practice has Infection prevention control policies, Guidelines and protocols , which are reviewed every two years or earlier where there has been a significant change including: hand hygiene, PPE, cleaning of the environment, decontamination of equipment, spillages, minor surgery, MRSA & CDI guidance, cold chain, sharps, waste specimen handling, and Asepsis				
2 Policies	The practice has a policy for the cleaning of the general environment, which includes domestic cleaning arrangements, and the decontamination of equipment.				
3 Governance	Infection control is an agenda item at practice/business meetings and actions undertaken are recorded?				
4 Incidents and risk	An SER is completed for Incidents relating to infection control ? and lessons learned are cascaded to the workforce, and /or CCG/NHS England?				
5 Training	The practice has a record of staff training in IP&C which includes attendance registers for face to face presentations and e-learning updates. (It is recommended that clinical staff receive a Face to face update training every 2 years)				
6 Health protection	The practice offers and promotes uptake of Hep B and seasonal flu vaccination with all employees , and that individuals status is recorded				
7 Estates	All practice rooms where any clinical activity is undertaken, is fitted with washable/vinyl flooring? Building in a good state of repair and				

Topic	Checklist	Yes	No	RAG	Comment
	upkeep?				
8 Inspection/ Audit	The practice has evidence that an Inspection has been conducted by the Trafford community infection prevention & control (IP&C) service? (Recommended min every 2 years)				
9 Infection control service	The practice know who to contact, with regarding IP&C advice and guidance, including details for the Trafford community infection control team, PHE/HPA, Environmental health, and local laboratory service support?				
10 patient environment	Waiting area, visibly clean , chairs and fixtures undamaged, toilet and had washing facility available which is visually clean, and with toilet paper, disposable hand towels, liquid soap available				
11 Patient Information	The practice displays posters and provides patient information leaflets relating to infection control related topics in patient waiting areas. This may include: Hand washing, Norovirus, influenza, MRSA, Clostridium difficile, head lice, measles.				
12 COSHH	Risk assessments completed , and data sheets available for all materials used within the practice including : hypochlorite tablets, cleaning materials, specimen pots containing, alcohol hand gels, cytotoxic medications and specimens				
13 PPE	Readily available in all practice rooms, where activity requires its provision? and those materials are dispensed from wall mounted fittings?.				
14 Cold chain	Protocol for fridges & flow charts for daily temperature monitoring with log?				
	There is a designated fridge or container for storage of specimens.				
	There is a designated fridge for the storage of pharmaceutical products, which does not have a freezer box.				
	The pharmaceutical fridge is connected to the power supply by means of a spur point				
	Is there a schedule for fridge cleaning?				
	Fridges are clean & tidy with no ice block at the back of the fridge?				
	Minimum, maximum temperatures are monitored and recorded each working day and the log present? (Records should be retained for 2 years).				
	Pharmaceutical products are within date (check of 2 random products)				

Topic	Checklist	Yes	No	RAG	Comment
	The Practice has 2 designated members of staff with responsibility for receipt and storage of vaccine to cover for holidays & sickness, and who have received training in cold chain maintenance. (Record names/designations).				
	The Practice has a policy for action to be taken in the event of a breakdown in Cold Chain maintenance (resilience plan)				
15 Decontamination	All medical instruments used by the practice are single use, and there is no evidence of reprocessing?				
16 Cleaning and Maintenance of Fabric Surfaces	There is evidence of a schedule for the routine cleaning/laundrying of privacy curtains, and fabric covered chairs in consulting /clinical room? or the curtains in use are disposable? Linen pillows are enclosed in a plastic sheath ?				
17 Sharps	Risk assessments have been undertaken as to positioning of Bins. They are secured to wall mounted fittings or secured in locked cupboards.				
18 Sharps	Bins are signed and dated on assembly and when sealed for disposal? , bin lids are assembled properly? overfilled				
19 Sharps	staff know what actions to take in the event of a sharps injury (1 randomly questioned member of staff)				
20 Hand hygiene	Liquid soap and paper hand towels are available from wall mounted fittings adjacent to hand wash basins and Laminated signage is displayed on walls above/adjacent to basin detailing clinical hand washing technique. Hand wash basins are visibly clean Wall mounted hand gel dispensers are available at the point of care?				
21 Hand hygiene	Audits are undertaken to provide assurance that the hand hygiene policy is being followed including Bare below elbows for clinical activity				
22 Hand hygiene	All Practice Rooms have a dedicated hand wash basin installed, which meets clinical standards hand or wrist operated taps no plug & overflow?				
23 Decontamination of Equipment	Hard surface detergent or disinfection wipes are readily available for the decontamination of equipment used between Patients ?				
24 Specimen Handling	There is a written Procedure for reception staff to receive, handle and store specimens. And Reception staff have access to a supply of disposable, gloves, and				

Topic	Checklist	Yes	No	RAG	Comment
	hand sanitizers				
25 Waste	Duty of care certificate for waste carrier and a record of consignment notes are available for inspection ?				
26 Waste	all receptacles in clinical or consultation rooms are foot operated with a lid and there are posters displayed promoting waste segregation				
27 Hygiene and cleanliness	Floor/work surfaces/ trolleys/ shared equipment/chairs/ examination couches/lamps are visually clean				
28 Hygiene and cleanliness	There is a cleaning schedule available for inspection and documentary evidence detailing the daily cleaning activity undertaken, and that this is consistent with the visual observations				
29 Hygiene and cleanliness	There is a dedicated facility for the decontamination /disinfection of domestic Cleaning equipment is visually clean ,colour coding equipment follows national guidance and there is Adequate storage facilities for cleaning materials, clinical waste, and items covered under (COSHH)?				
30 Hygiene and cleanliness	Good standards of housekeeping in evidence ? .i.e. consumables and Items of equipment stored off the floor space? Desk spaces clear and shelves uncluttered?				

Additional observation

The overall score from the inspection was **%.

Action Plan:

Ref question number	Action	Responsibility	Time scale

Report Summary